

Yorkshire Children's Trust • Holmfield Mill • Holdsworth Road • Halifax • HX3 6SN

Date: 24 July 2017  
Our Reference: R&MS/Rotherham

Dear Sir/Madam,

**Re. Application for House-to-House Collection License by Yorkshire Children's Trust – YCT Reg. Charity No. 1146884.**

I attach an application for a house-to-house collection license on behalf of Yorkshire Children's Trust - YCT. Also attached are copies of a Letter of Authority and an Agreement between R&MS Ltd. and YCT.

The activities of Yorkshire Children's Trust are:

Yorkshire Children's Trust provides grants to families in the Yorkshire region who have children with long term illnesses or disabilities. These grants can be used to pay for medical treatment or equipment, essential home modifications, hospital travel costs or a short UK holiday.

The charitable aims of Yorkshire Children's Trust are:

To relieve the charitable needs of families with sick or disabled children, up to the age of 18, by the provision of grants, in particular but not exclusively, towards the cost of medical equipment, home modifications or respite holidays for the family.

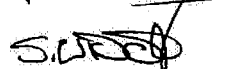
The YCT website is at <https://www.yctrust.uk>

R&MS Ltd. is in its seventh year of operation, working successfully with various charities. The R&MS website is at [www.randms.co.uk](http://www.randms.co.uk)

We are willing to attend at committee with any authority with whom we are applying for licenses. We comply with all regulations and statutory requirements, with all legal requirements and with the law of England and Wales.

If you have any questions with regards to this application, or would like to discuss any aspects of our work, please contact me at any time.

Yours sincerely,



Simon Widdop  
Charity Manager & Trustee

Neighbourhood and Adult Services

For office use only	
Date	20/9/17
Fee	Free of Charge
Permit number	

**Application for a House to House Collections Permit**  
**House to House Collections Act 1939**  
**House to House Collections Regulations 1947 (as amended)**

Use this form to apply for a house to house promoters collection permit. The licence will allow you to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in the locality unless the applicant is an appropriately licensed promoter by this authority, or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.

The attention of applicants for licences under the House to House Collections Act 1939 is drawn to Paragraph 4 of the House to House Collections Regulations 1947 (as amended) made by the Secretary of State on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the first day of the month preceding that in which it is proposed to commence the collection.

**Data Protection Act, 1998**

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations who manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

**Please answer all the questions on this form in BLOCK CAPITALS and in ink.  
 Enter NONE or N/A as appropriate in all boxes you do not enter information in.**

**Applicants (Promoter) personal details**

1. Your Title (Mr, Mrs, Miss, etc):  Date of Birth:

Surname:  First names:

Address:   
  
 Post code:

Daytime phone number:  Mobile phone number:

E-mail address:

## Details of Business or Organisation Responsible for the Collection

2. Name of Business/Organisation conducting collection: Recycling & Management Services Ltd.

Office address of the Business/Organisation: 25 Meadowcroft Cottages, Meadowcroft Lane, Windermere  
Cumbria  
Post code LA23 3JE

Contact phone number: 0800 028 8321 Mobile phone number: 07836718996

E-mail address: info@randms.co.uk

2. a. Are you an employee of this Business/Organisation YES  No

If YES, please state your position within the Business/Organisation: DIRECTOR

\*If NO, you must supply a letter, with this application form, from the Society/Organisation to benefit from the collection and which is authorising you to organise collections on the society's behalf.

## Licensing history

3. Have you, or the business ever held a house to house collection licence before? Yes  No

If 'Yes', who issued it? SELBY DISTRICT COUNCIL

What date was it granted? 19 / 07 / 16

What licence number was it? 0134

3.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before? Yes  No

3.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before? Yes  No

If Yes, where was it held, when was it refused, or revoked and why was it revoked?  
Please use an extra sheet if required.

## Collection Details

4. Name of Society/Charity/Fund to benefit from the proceeds of this collection: YORKSHIRE CHILDREN'S TRUST

Address of the Society/Charity/Fund: YORKSHIRE CHILDREN'S TRUST, SUITE 3.10 - HOLMFIELD MILL  
HOLDSWORTH ROAD, HALIFAX  
WEST YORKSHIRE  
Post code HX3 6SN

E-mail address: charity@yctrust.uk Contact phone number: 01422 728080

4.a. Objective/aims of the Society/Charity/Fund to benefit from the proceeds of this collection.  
Please attach recent literature, & accounts etc.

TO RELIEVE THE CHARITABLE NEEDS OF FAMILIES WITH SICK OR DISABLED CHILDREN, UP TO THE AGE OF 18, BY THE PROVISION OF EMOTIONAL AND FINANCIAL SUPPORT; IN PARTICULAR, BUT NOT EXCLUSIVELY TOWARDS THE PROVISION OF COUNSELLING TO DEAL WITH DEBTS AND WELFARE, BEING DIAGNOSED WITH AN ILLNESS AND THE LOSS OF A CHILD, COSTS OF MEDICAL EQUIPMENT, HOME MODIFICATIONS, TRAVEL COSTS OR RESPITE HOLIDAYS FOR THE ENTIRE FAMILY

4.b. Is the Society/Charity/Fund a registered charity Yes  No  Registered Charity Number 1146884

4.c. Over what parts of the licensing area is it proposed that collections will be made?

THE WHOLE AREA OF ROTHERHAM METROPOLITAN BOROUGH COUNCIL

4.d. Over what periods in the year, dates & times, is it proposed that collections will be made?

01/09/17-31/08/18  
FIVE DAYS PER MONTH/ PLEASE ALLOCATE ANY AVAILABLE FIVE DAYS

**Collection Details - Continued**

4.e. How many collectors will be permitted to make the collections: TWO

4.f. Is it proposed to collect money including direct debits as money Yes  No  Direct Debits

4.g. Is it proposed to collect "other" types of property Yes  No

If Yes, what type(s) of property will be collected (Include direct debits as a collection of money)

YES, SECOND HAND CLOTHING. CLOTHING IN GOOD CONDITION WILL BE SOLD,

Is it proposed to Sell, Give Away, or Use this "other" property Sell  Give Away  Use

4.h. Are applications also being made for licences for the same purposed in other areas of the UK: Yes  No

If Yes, which other licensing authorities PLEASE SEE COVERING LETTER ATTACHED.

How many collectors will be permitted to make these collections SIX

Will these collectors be the same collectors as those you intend to use in this authority Yes  No

4.i. Is it proposed to promote this collection in conjunction with a street collection Yes  No

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts: Combined accounts  Separate accounts

4.j. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

NOT APPLICABLE.

**Proceeds of Collections Details**

5. Are the whole of the receipts to be paid over to the Society/Charity/Fund Yes  No

If NO, please state the purposes for which deductions will be made

A minimum of 70% of total income from sales will be transferred to the charity 30% or less of income retained against the costs associated with collections

5.a. Please state how much will be deducted for expenses or other purposes £ R&MS Ltd retain 30% or less of income against expense i.e. stationery, fuel etc.

5.b. Is it proposed to use some of the proceeds for the remuneration of any persons Yes  No

If YES; is it to Collectors Yes  No  is it to Other Persons Yes  No

5.c. Please state details, how much will be deducted, for what reasons and if applicable what "other persons" £

**Applicant Promoter's "Criminal Records" history request**

**6. Convictions & Cautions Details.** In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

**6.a.** Have you ever been convicted of any criminal offence, or received any police cautions etc or are you waiting to hear about any prosecutions or other actions of any type, pending against you?, warnings or reprimands? (If you answer YES to this question give details in the box below.) Yes  No

**6.b.** If you are waiting to hear about any prosecution enter the court hearing the case:  If known, date of future court hearing date:

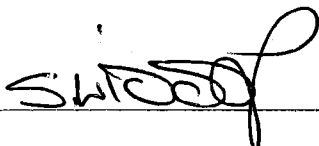
Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
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**Declaration**

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand. I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection taking place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants  
Signature



Date form signed  
by applicant

10/8/17